

DETROIT LIBRARY COMMISSION PROCEEDINGS

REGULAR MEETING

JUNE 20, 2017

President Jackson called the Regular Meeting of the Detroit Library Commission to order at 1:30 p.m.

Present: President Jackson, Commissioners Adams, Weaver (left the meeting at 2:00 p.m.), Taylor (Ex-Officio)

Administrative staff: Mondowney, Brown, Bruni, Funchess, Ibegbu, Johnson, Norfolk, Powell, Simmons, Williams

Excused: Commissioners Inniss-Edwards, Thomas

Present Also: Lurine Carter, Nadia Cherup, Sean Everett, Yvette Rice, Tiffani Simon, Derick Suppon, Jacqueline Williams, Karlyta Williams

COMMISSION ACTION

Commissioner Taylor moved approval to amend the agenda to address the action items first while a quorum was present and to add DPL's business auto insurance policy renewal as an action item. Commissioner Weaver had to leave the meeting at 2:00 p.m. because of a prior commitment. Commissioner Adams supported. The agenda was amended.

APPROVAL OF MEETING MINUTES

The minutes of the Regular Meeting of May 16, 2017 were approved with a correction noting that Commissioner Taylor was excused from the May 16, 2017 Commission meeting.

Minutes were approved at the September 19, 2017 Commission Meeting

COMMITTEE ON ADMINISTRATION

Approval of the 5-Year Strategic Plan for the Detroit Public Library

Our Passion: We love the Library, we love Detroit, we love what we do.

Mission Statement:

*The Detroit Public Library enlightens and empowers people by providing **Diverse** and **Dynamic** Pathways to **Literacy** and **Learning**.*

Vision:

The Library will be a vital force for promoting literacy, expanding the mind, creating opportunities for individuals and building community.

Core Values:

Excellent Customer Service: To provide efficient and effective service and resources in a welcoming environment that is supportive of all people.

Teamwork: To promote an environment where respect for staff is encouraged and contributions are valued.

Community Collaborations: To promote and enhance partnerships with other agencies, local governments and community stakeholders, affirming the Library as a significant anchor in the community.

Diversity & Inclusion: To respect the range of differences in people and foster an inclusive environment that welcomes and cultivates a sense of belonging.

Intellectual Freedom: To afford every resident the fundamental freedoms inherent in a democratic society and support the Library Bill of Rights and Freedom to Read statements as adopted by the American Library Association.

Accountability: To respect the public trust through effective and transparent fiscal management, responsive leadership, and stewardship of resources and assets.

Innovation: To explore and implement new ideas and ways of operating as a means of keeping all aspects of service contemporary, vibrant and relevant to the community.

Strategic Goals and Selected Objectives

Public Services

Goal I: To fuel a passion for reading, learning and personal growth

- Encourage independent reading and build community around the shared experience of reading.
- Strengthen the Library's contribution to the education of Detroit's youth.
- Be Detroit's source for high-quality free instruction and programs to support personal growth, aid employment and enhance quality of life.
- Support the integration of learning into daily life.

Goal II: To expand access to information and ideas

- Develop relevant and inspiring collections to meet the needs and expectations of Detroit residents.
- Implement strategies for improving access to and delivery of information.

Goal III: To empower Detroit's communities and neighborhoods

- Bring Library resources to where people are.
- Serve as a civic focal point and resource hub for Detroit's communities.
- Create spaces and services to support Detroit's neighborhoods and special populations.

Human Resources

Goal I: To maximize Human Resources service delivery

- Implement a Human Resources Information System (HRIS) that will provide data information needs and payroll management.
- Provide planning and testing support to ensure that DPL policies, procedures, labor-contract agreement language, and benefit information are properly captured.
- Facilitate the orientation and training of all DPL employees in the implementation of new systems.

Goal II: To recruit and maintain a highly qualified and diverse population responsive to the workforce needs of the DPL.

- Address any skill gaps created by retirements and resignations.
- Establish a task force to develop workforce strategies consistent with the DPL strategic plan.

Goal III: To advance a culture of wellness and learning among DPL employees.

- Use a variety of methods and activities to support employee learning.
- Prepare all managers to properly connect learning objectives with performance outcomes.
- Establish a DPL wellness committee to develop a comprehensive employee wellness program.

Funding

- Goal I: To ensure financial stability**
- Aggressively pursue economies and efficiencies to create fiscal stability.
 - Take a fiscally sound approach to long-term budgeting (Quadrennial Budgeting).
 - Apply analytical metrics and methods to evaluate our overall financial health.
 - Increase collaboration and process linkage between Accounts Payable and Procurement.
 - Develop consortia relations for procurement with other State Library Cooperatives.
- Goal II: To provide for financial transparency**
- Make available financial reports and data on the Library's website.
 - Enhance website presence for Procurement.

Technology

- Goal I: To provide secure and dynamic systems that meet the technological needs of the organization**
- Provide a platform that improves the ways by which staff and customers interact
 - Migrate the library desktop computing platform from Windows 7 to Windows 10
 - Increase bandwidth for all locations.
 - Collaborate with the Security and Facilities Departments to install and upgrade the Library's surveillance system.
 - Complete the virtualization of all branch servers.
 - Implement a universal back-up system.
 - Develop and implement scalable technology centers.
 - Transition from the Zimbra email system to the Microsoft Office365 system.
- Goal II: To provide secure and dynamic systems that enhance the customer's experience**
- Implement a vibrant and responsive Online Public Access Catalog (OPAC).
 - Implement a vibrant, mobile-responsive, ADA compliant library website that engages customers.
 - Implement a modern multimedia platform that meets the requirements of library events.
 - Enhance the functionality and visual experience of the DPL digital asset management system (DAMS).
- Goal III: To improve operational efficiency**
- Establish and implement a protocol that is responsive to current online threats to the security of DPL resources.
 - Establish a business continuity protocol.

Goal IV: To achieve adequate and skilled staffing

- Provide learning and development job opportunities for the Information Systems Department to meet current job demands.
- Develop an organizational infrastructure to adequately support multiple IS projects.
- Collaborate with Human Resources and Public Services to update the skills of the Technology Training Associates.
- Collaborate with Human Resources to establish core technology competencies for all staff.

Physical Infrastructure**Goal I. To provide safe, clean, efficient and inviting physical environments**

- Implement the DPL 6 year Capital Plan 2017-2022.

Marketing and Community Relations**Goal I: To demonstrate the Library's value and benefits to the people of Detroit**

- Develop a comprehensive marketing plan.
- Increase DPL's network of media contacts, collaborations and community partnerships.

Goal II: To promote Library programs and services

- Improve internal communications that support agency-level promotional efforts.
- Utilize the latest marketing techniques to promote Library programs and services.

Goal III: To create feedback systems to facilitate the continuous improvement of programs, services and operations.

- Develop and implement customer satisfaction and program evaluation tools.
- Develop and maintain a dashboard of utilization and other statistics.

COMMISSION ACTION

Commissioner Adams moved approval. Commissioner Weaver supported. The motion passed unanimously.

Approval of the Website Accessibility Policy and the Accessibility Policy

Policy Purpose

The Detroit Public Library (DPL) is committed to ensuring accessibility of its website for people with disabilities. All reasonable effort has been made to ensure that the pages of the DPL website are accessible in accordance with Section 508 of the Rehabilitation Act.

The creation and dissemination of knowledge are defining characteristics of a public library and are fundamental to the DPL's mission to promote open and equitable access to information technology and cultural/educational programs. The use of digital and Web-based delivery of information are increasingly central to carrying out the Library's mission.

This policy establishes minimum standards for the accessibility of Web-based information and services considered necessary to meet the Library's goal and ensure compliance with applicable law.

DPL has adopted the web accessibility standards and guidelines contained in the World Wide Web Consortium's (W3C), Web Content Accessibility Guidelines (WCAG) 2.0, to evaluate and determine user accessibility of its Website content, including by users with visual, hearing, or manual impairments or who otherwise may require adaptive assistance technology to access information. The Library also follows the U.S. Access Board's Electronic and Information Technologies Accessibility Standards. Periodic reviews are done to ensure that content provided for our site by third-party developers conform to these standards.

The DPL will strive to have all third party tools comply with accessibility standards but we have no control over the tools themselves. We recognize that WCAG is always evolving and so must we as we continue to meet these standards.

Scope of Policy

Every reasonable effort will be made to ensure that the pages of this website are accessible in accordance with these Rules of Section 508 of the Rehabilitation Act:

- a. A text equivalent for every non-text element shall be provided (e.g., via "alt", "long desc", or in element content).
- b. Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.
- c. Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.
- d. Documents shall be organized so they are readable without requiring an associated style sheet.
- e. Redundant text links shall be provided for each active region of a server-side image map.
- f. Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.
- g. Row and column headers shall be identified for data tables.
- h. Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.

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- i. Frames shall be titled with text that facilitates frame identification and navigation.
- j. Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.
- k. A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.
- l. When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by assistive technology.
- m. When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).
- n. When electronic forms are designed to be completed on-line, the form shall allow people using assistive technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.
- o. A method shall be provided that permits users to skip repetitive navigation links.
- p. When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.

In addition, prior to the posting of any content or information on the DPL Website, assigned DPL staff will evaluate such content for any accessibility issues to ensure that the posting is in compliance with the Web Accessibility Coordinator prior to posting. Staff will utilize relevant accessibility tools such as automated and/or using testing, assessment using the WCAG 2.0 checklist guidelines and the U.S. Access Board's Electronic and Information Technologies Accessibility Standards.

Specific Requests for Access

- Upon specific request for access by an individual with a disability, Web pages must be made accessible, or an equally effective alternative provided, within 10 business days of receiving the request.
- The unit responsible for the creation and maintenance of the information on the Web page is responsible for making it accessible. Equally effective means that the alternative communicates the same information in as timely a fashion as does the original Web page.
- For interactive or service pages, equally effective means that the end result (e.g., request an e-book) is accomplished in a comparable time and with comparable effort on the part of the requestor. If the context of the information or service the page provides cannot be made accessible within 10 business days, this timeframe may be extended.
- Upon specific request for access by an individual with a disability, Archive Web Sites and Pages containing core administrative, program information or similar information must be updated to be in compliance or the content of the Web page(s) must be made available by another means that is accessible to the individual.

- The agency/department responsible for the creation of the information on the page(s) is responsible for providing that access within 10 business days of receiving the request. If the context of the information or service the page provides cannot be made accessible within 10 business days, this timeframe may be extended.

Reporting

Status reports must be submitted annually no later than April 1 by each agency/ department of DPL to the Human Resources Department. The report must summarize the efforts toward achieving and maintaining fully accessible Web pages, as defined by this policy. Efforts and accomplishments over the previous year, as well as targets for the upcoming year must be included in each report.

Web Accessibility Coordinator

The Web Accessibility Coordinator is responsible for the monitoring and oversight of the DPL's overall compliance with this policy.

Policy Review and Training

The Human Resources Department in tandem with Public Services will initiate a review of and make necessary revisions to this policy at least once every two years with the input of a review group. The review group will include, but not be limited to, designees from the Office of the Executive Director, Information Systems and Marketing and Communications Departments.

The Human Resources Department will facilitate periodic training on the application of this policy, legal compliance, and related Website accessibility subjects to appropriate stakeholders. Periodic training is required for staff responsible for the development, maintenance and management of the DPL Website and the content posted therein.

Comments on the accessibility of the website should be sent to: The Information Systems Department.

Related Policies

Electronic Communications Policy and the Accessibility Policy

NOTED

Commissioner Adams asked that the policies be revised to separate the actual policy language from the procedural process. This would allow the Commission to approve the policy and give the Executive Director the authority to adopt procedures to the policies as they change without needing Commission approval.

COMMISSION ACTION

Commissioner Adams moved approval with the caveat of bringing the policies back to the Commission at the September 2017 meeting with the revisions. Commissioner Taylor supported. The motion passed unanimously.

Approval of the Human Resources Report

The Human Resources Department Report provides information regarding personnel actions taken from May 1, 2017 through May 31, 2017. These actions have been approved by Administration.

APPOINTMENTS (6)

Employee Name	Title	Hire date
Zaire Irby	Customer Service Representative	May 1, 2017
Ritta Olugbile	Customer Service Representative	May 1, 2017
Yvette Calvin	Customer Service Representative	May 1, 2017
Angel Hicks	Customer Service Representative	May 1, 2017
Jacqueline Horne	Customer Service Representative	May 1, 2017
Robert Maxwell Kennedy	Customer Service Representative	May 1, 2017

RETIREMENTS (2)

Employee Name/Title	Title	Last Day Worked	Retirement Date
Glen Massey	Master Electrician	May 11, 2017	Calculated by COD
Laurie Stuart	Coordinator-Major Activity – Grade 1	May 26, 2017	Calculated by COD

SICK LEAVE PAYOUTS (0)

Total Payouts = \$0

POTENTIAL RETIREMENTS (0) Pending COD Approval**SEPARATIONS (3)**

Employee Name	Title	Last Day Worked
Michael Rangos	Purchasing Administrator	May 14, 2017
Yvette Calvin	Customer Service Representative	May 18, 2017
Zaire Irby	Customer Service Representative	May 24, 2017

Minutes were approved at the September 19, 2017 Commission Meeting

EMPLOYEE HEADCOUNT*			
Headcount	May 2017	Headcount	May 2016
**Budgeted Positions =	325	Budgeted Positions =	334
Active Employees =	293	Active Employees =	285
Vacant Positions =	32	Vacant Positions =	49
*Headcount Process based on Actual Headcount not Budgeted Numbers as in the past			
**The budgeted positions total has been adjusted as reflected on the City of Detroit Position Control Report			
<u>VACANT POSITIONS</u>			
POSITION	# OF BUDGETED POSITIONS	# OF FILLED POSITIONS	VACANT POSITIONS
Manager	25	22	3
Librarian II	24	17	7
Pre-Professional Librarian In-Training	3	2	1
Senior Clerk	9	8	1
Technical Training Associate	11	10	1
Janitor	13	9	4
**Customer Service Representative	91	83	8
Facilities	17	12	5
Senior Accountant	2	1	1
Purchasing Administrator	1	0	1
Total			32
Only Position Titles with vacancies are listed.			
**Customer Service Representative are Part-time 20 hours/week			

COMMISSION ACTION

Commissioner Adams moved approval. Commissioner Weaver supported. The motion passed unanimously.

Minutes were approved at the September 19, 2017 Commission Meeting

COMMITTEE ON BUILDINGS

Approval to Extend Kone's Contract for Elevator Maintenance/Repair for One-Year Under DPL's Current U.S. Communities Program Rate

Kone is the current elevator maintenance and repair contractor for the vertical transportation equipment in Main, Skillman and the Redford Libraries.

Our current contract expires July 1, 2017. Kone has offered a one (1) year extension under DPL's current U.S. Communities contract #40110371 solidifying our special billing rates until July 1, 2018 and avoiding a 3.55% price increase.

Approval is requested to extend a one (1) year maintenance and repair contract with Kone in an amount not to exceed forty three-thousand six hundred and ninety-seven dollars (\$43,697).

COMMISSION ACTION

Commissioner Taylor moved approval. Commissioner Adams supported. The motion passed unanimously.

Approval to Contract with Republic Services for Waste Removal at all Detroit Public Library Locations

A Request for Bid (RFB) for waste removal at all Detroit Public Library locations was sent to the MITN (Michigan Inter-governmental Trade Network), DPL's web site and the Minority Supplier group. Through MITN, DPL had over 50 exposures with bids received from six (6) qualified Vendors.

The waste removal service bid was reviewed by the Assistant Director for Facilities and the Purchasing Administrator.

The RFB Evaluation Criteria consisted of seven (7) areas weighted at five (5) points each with a maximum score of thirty-five (35) points each:

Largest Trash Pick-up contract in the past Five Years (5 pts.)	Annual Gross Sales (5 pts.)
Number of Employees (5 pts.)	Ability to provide flexible scheduling (5 pts.)
Years in Business (5 pts.)	Price (5 pts.)
References (5 pts.)	

Reviewers scored all proposals independently, the sum of which were totaled and averaged to determine a short list of qualified firms to be interviewed. The average scores are as follows:

VENDOR	ADDRESS	BASE BID AMOUNT	AVERAGE EVALUATED TOTAL SCORE
Waste Management	48797 Alpha Dr. Wixom, MI	\$17,403.86	32
Advance Disposal	12255 Southfield Rd Southfield, MI	\$17,188.32	20
Detroit Disposal	1475 E. Milwaukee St Detroit, MI	\$14,968.80	6
Republic Services	5400 Cogswell Wayne, MI 48075	\$11,232.00	32
GFL Environmental	6200 Elmridge Sterling Heights, MI	\$14,544.00	10
Runco Waste Services	21151 Meyers Oak Park, MI	\$46,476.00	0

After reviewing the evaluations, Waste Management and Republic Services had equal scores.

Approval is requested to contract with the lowest bidder, Republic Services, for trash removal at all DPL facilities for one (1) year (July 1, 2017 to June 30, 2018), with two (2) additional one-year renewal options based on performance for a base bid of \$11,232 plus \$3,000 for 10 additional 20-yd roll offs at \$300 each as needed in an amount not exceed fourteen thousand two hundred thirty two dollars (\$14,232).

COMMISSION ACTION

Commissioner Adams moved approval. Commissioner Weaver supported. The motion passed unanimously.

Approval of the Routine Report on Finance

The following accounts have been examined and found correct by the staff of Business and Financial Operations and ratification of payment is recommended.

<u>Summary of Expenditures</u>		
<u>PUBLIC FUNDS</u>		
<u>PAYMENTS PROCESSED BY THE CITY OF DETROIT</u>		
1	Total Payroll	\$898,114.56
2	Total For Vouchers – Processed on Fusion 650 - 738	\$340,276.38
3	FY 2017 Benefits Plan	\$0.00
4	FY 2017 General Retirement System (GRS)	\$0.00
5	FY 2017 Central Staffing Services (July 2016 – April 2017)	<u>\$1,140,000.00</u>
Total Processed by City of Detroit		<u>\$2,378,390.94</u>
<u>PAYMENTS PROCESSED BY DPL</u>		
1.	Public Funds/Comerica Checking	Checks 1281 \$2,566.50
2.	Branch & Main Library Deposit Checking Account	Checks 4575 - 4833 \$25,274.42
3.	Professional Service Contracts	Checks - None \$0.00
Total Processed by DPL		<u>\$27,840.92</u>
GRAND TOTAL		<u>\$2,406,231.86</u>
<u>Summary of Expenditures</u>		
<u>RESTRICTED/DESIGNATED FUNDS</u>		
1.	Burton Endowment Checking	Checks 2296 - 2303 \$13,276.36
2.	O'Brien Checking	Checks None \$0.00
3.	Programs & Gifts	Checks None \$0.00
GRAND TOTAL		<u>\$13,276.36</u>
<u>CREDIT CARD EXPENDITURES</u>		
1.	Executive Director	\$329.90
2.	Executive Director's Office – used for general office purpose	\$615.20
3.	Chief Financial Officer	\$63.95
4.	Human Resources Department	\$246.61
5.	Marketing Department	\$393.56
6.	Technical Services	\$524.95
7.	Facilities Department	\$1,266.42
8.	Information Technology	\$119.34
9.	Public Services	<u>\$1,647.00</u>
GRAND TOTAL		<u>\$5,206.93</u>
Note: These are April 2017 Credit Card Purchases		

Minutes were approved at the September 19, 2017 Commission Meeting

COMMISSION ACTION

Commissioner Weaver moved approval of the routine report on finance as presented. Commissioner Adams supported. The motion passed unanimously.

PUBLIC COMMENTS

Nadia Cherup – She stated that her concerns over the Human Resources Advisory Committee were not described accurately in the March 21, 2017 meeting minutes. She requested a copy of the Human Resources Department response to her concerns at the March 21, 2017 meeting.

REPORT OF THE EXECUTIVE DIRECTOR

Detroit Public Library Annual Retirees' Payout Agreement – Procedure

Mrs. Mondowney reported that the April 18, 2017 Executive Director's Report to the Library Commission, included the details of the December 16, 2016 "**Retirees' Settlement Agreement Payout – Case No. 15-006495-CL, Order Certifying Class, Dismissing Lawsuit, And Entering Final Judgment.**"* The following is the agreed upon "Payout Procedure" (thru March 1, 2031), between the Detroit Public Library (DPL), the City of Detroit's Retirement System (RSCD), Office of Accounts Receivable, and the City of Detroit's Office of Financial Controller, Accounts Payable, via the Fusion Enterprise management system.

1. The City of Detroit's Retirement System (RSCD), Office of Accounts Receivable, will review and determine the annual total payout based on DPL retirees and surviving spouses receiving monthly pension payments as of **December 31st** of the calendar year.
2. RSCD will issue an invoice for the total annual payout to DPL Finance and Business Office, by **January 15th** of the following calendar year.
3. DPL will submit the invoice to the City of Detroit's Office of Financial Controller, Accounts Payable, via the Fusion Enterprise management system for payment by **February 1st**.
4. The City of Detroit's Office of Financial Controller, Accounts Payable, will submit payment to RSCD on behalf of **DPL no later than February 15th**.

Minutes were approved at the September 19, 2017 Commission Meeting

5. RSCD will include the annual payout to eligible recipients in the **February** pension payment to be paid **March 1st**.

***Note: The “Order Certifying Class, Dismissing Lawsuit, And Entering Final Judgment,” filed in the Wayne County Clerk’s Office on December 20, 2016, will be included in the bound-volume of the Detroit Library Commission Proceedings for the Year 2017-2018.**

2017 Author Day

Mrs. Mondowney reported that DPL’s 2017 Author Day program welcomed author Renee Watson to Main Library on May 15th and May 16th. Ms. Watson’s book, *This Side of Home*, was nominated for the Best Fiction Award for Young Adults by the American Library Association. Approximately 500 students attended from the following schools: Clippert Academy, Detroit International Academy for Young Women, Garvey Academy, Cass Technical High School, Detroit School of Arts, Burton International Academy, and Spain, Davison and Holmes elementary schools. Ms. Watson also visited Munger Middle School where she spoke to 200 Munger and Priest school students. The 2017 Author Day was sponsored by DPL, the DPL Friends Foundation and the DeRoy Testamentary Fund. A special thank you to Lurine Carter, Coordinator for Children and Teen Services, for her work to make this annual program a success.

2017 Summer Learning Programs

Mrs. Mondowney reported that DPL launched its 2017 “Build a Better World” Summer Reading program on Saturday, June 10, with a fun kick-off event on the Cass Avenue lawn at Main Library attended by 175 children and adults. The Michigan Rotary Club’s Eye Examination-Mobile provided eye exams and students from the University of Detroit Mercy’s Dental School provided dental hygiene presentations and giveaways.

This year’s Summer Reading has an interactive and online component. Children of all ages will be able to register online at detroitpubliclibrary.org to track books and time spent reading to earn prizes and unlock online games. Children and teens will earn extra points by participating in library programs. FASTT Math, an online, basic math facts games program is also available for children in grades 2-9. Sponsors for this year’s summer learning programs are the DPL Friends Foundation, the Rotary Club of Detroit and the Sill Foundation.

Author Visit – April Ryan

Mrs. Mondowney reported that DPL will welcome April Ryan, a 30-year veteran journalist to Main Library at 1 p.m., on Saturday, August 5, for a discussion of her book, *At Mama’s Knee, Mothers and Race in Black and White*. Since 1997, Ms. Ryan has served as White House Correspondent for the American Urban Network. Stephen Henderson, editorial page editor of the Detroit Free Press, will facilitate the conversation with Ms. Ryan.

Meet Up and Eat Up

Mrs. Mondowney reported that beginning mid-June, DPL's branches are once again serving as Meet Up and Eat Up sites that provide free lunches to youth under the age of 18. The program is sponsored in part by the United Way for Southeastern Michigan and the Michigan Department of Education.

ARISE Detroit Neighborhoods Day

Mrs. Mondowney reported that on Saturday, August 5, 2017, ARISE Detroit will once again celebrate Neighborhoods Day. As part of this celebration, Main Library will collaborate with the Michigan Science Center and the Detroit Historical Museum by providing games, family fun and food trucks on the library's Kirby Street lawn. Branches will support "Neighborhoods Reading Month" in August by sponsoring reading programs that include Detroit themes.

Wayne County

Mrs. Mondowney reported that DPL received a payment of \$602,672 for delinquent property taxes on May 17, 2017. There was an error in the May Commission Report for the April Wayne County payment. It incorrectly reported a payment of \$23,712 for delinquent property taxes; the correct amount of the payment received on April 12, 2017 was \$223,712.

State Aid

Mrs. Mondowney reported that on May 25, 2017 DPL received a State Aid payment of \$231,829.

FRIENDS FOUNDATION UPDATE

Mr. Sean Everett, Director of the Friends Foundation, announced that the DPL Friends Foundation changed its name and logo to the Detroit Public Library Foundation at its 74th annual meeting. The Friends Foundation will still have a stand-alone program.

OLD BUSINESS

Commissioner Taylor stated that a correction needed to be made on the May 16, 2017 meeting minutes. It should be noted that she was excused from the May 16, 2017 meeting.

Commissioner Taylor announced that the Detroit Public Schools Community District has a new superintendent and she would like to invite him to attend a Commission meeting and meet the Detroit Library Commission.

Commissioner Taylor stated that a committee of the Detroit Public Schools Community District board met to interview candidates for the vacancy on the Detroit Library Commission. She said that one of the candidates did not show up for the interview and the committee is waiting for the candidate to arrange a meeting to go through the process.

The meeting was adjourned at 2:10 p.m.