

Detroit Library Commission
Special Meeting
May 25, 2012

President Kinloch called the Special Meeting to order at 10:07 a.m.

Present: Administrative Staff: Juliet Machie, Timothy Cromer, Trinee Moore and Maria Norfolk.

Present – Library Staff: Benita Beckles, Cheryl Blessett, J. Randolph Call, Cynthia Eagan, Atiim Funchess, Victor Ibegbu, Michael McElgunn, Carolyn Mosley, Cledos Powell, Tiffani Simon, Laurie Stuart and Dorothy Williams.

Present Also: Sandra Hines and Valerie Glenn

President Kinloch requested that the roll be called.

A roll call was taken with the following results:

Present Kinloch – Present

Commissioner Thomas – Present

Commissioner Jackson – Present (via cell phone)

Commissioner Bellant – Not Present

Commissioner Quartermam – Not Present (Excused)

Commissioner Lemmons – Not Present

Commissioner Hicks – Not Present

There being no quorum the Special Meeting of the Detroit Library Commission adjourned at 10:08 a.m.

The Committee of the Whole began at 10:09 a.m.

President Kinloch said that he called the Special Meeting to adopt the Library's Operating Budget for 2012/2013. He said that this was the first time that the Library Commission was adopting a budget after the City Council had adopted its budget. The Commission was prepared to adopt this budget at the May 8, 2012 Special Meeting. (City Council adopted its budget Thursday, May 24, 2012)

Ratification of

- Regular Meeting Minutes of April 17, 2012
- Special Meeting Minutes of April 17, 2012
- Special Meeting Minutes of May 8, 2012

The above minutes were not ratified.

Minutes approved at the August 22, 2012 Special Commission Meeting

Ratification of the Action Items of May 15, 2012 Regular Meeting as follows:

Committee on Administration

- Routine Human Resources Report
- Amendment to DLC Rules and Regulations
- Authorization to Suspend Furlough days for Exempt Employees and Defer the 10% Wage Reduction for Executive Staff Effective May 21, 2012
- Authorization to Charge a Computer Usage Fee
- Authorization for Staff to Continue Conversations with the City of Detroit to Remove the Detroit Public Library from Tax Captures

The Committee of the Whole ratified the above items, and instructed the staff to implement them. These items will be approved at a Special Meeting of the Commission sometime in the future.

Committee on Finance

- Approval of Operating Funds Investment Policy, Grants and Gifts Policy and Endowment Funds Investment Policy
- Approval of the Amendment 2011/2012 Detroit Public Library Budgets: Grants and Gifts, Knight Foundation Grant Budget, Permanent Funds Budget
- Approval of Request for Proposal (RFP) for a Financial Audit of Accounts of the Detroit Public Library for the Fiscal Year ended June 30, 2012
- Approval of Request for Proposal (RFP) for a Financial Audit of Accounts of the Burton Endowment Fund for the Fiscal Year
- Approval of the Routine Report on Finance

The Committee of The Whole ratified the above items, and instructed the staff to implement them. These items will be approved at a Special Meeting of the Commission sometime in the future

Adoption of the 2012/2013 Annual Budget – Action Item

President Kinloch asked if there were any changes in the budget since it was last discussed. Mr. Cromer said not to the budget, but the write-up for the budget would have to be changed. Due to some union issues, the sentence that reads “There is no salary step or merit increases and vacant positions are budgeted at \$1” has to be removed from the write-up. With this modification, the Committee of the Whole ratified the 2012/2012 Annual Budget. This item will be approved at a Special Meeting of the Commission sometime in the future. (Note: Commissioner Jackson suggested that

perhaps the Special Meeting could take place following the Audit Committee Mtg. in June).

President Kinloch asked if anyone the audience had questions.

Several staff members wanted to know if there was anything that could be done about Commissioners not attending the meetings. There is nothing in the *Commission Rules and Regulations* that addresses this issue. President Kinloch said basically there is nothing that can be done about this. However, he will continue to reach out to the Commissioners and hopefully have a quorum at a future meeting.

Sandra Hines - If there are members of the Detroit Library Commission that disagree with some of the actions taken they should come and explain their disagreements. If Mrs. Mondowney thinks she is being treated unfairly, then she should come and make her case – tell the public what she has done since becoming the Director of the Library.

Valerie Glenn - Said that she has had conversation with Commission members that have not been attending meetings when she sees them in the community. It is her understanding that they have no intention of returning to Commission meetings until they get their way.

There being no further business to come before this body the meeting was adjourned at 10:45 a.m.