

DETROIT LIBRARY COMMISSION PROCEEDINGS

REGULAR MEETING

JUNE 18, 2013

President Bellant called the Regular Meeting of the Detroit Library Commission to order at 5:05 p.m.

Present President Bellant, Commissioners Allan, Hicks and Quarterman
 Commissioner Jackson joined the meeting at 5:10 p.m.
 Commissioner Kinloch joined the meeting at 5:13 p.m.
 Commissioner Lemmons joined the meeting at 5:16 p.m.

Administrative Staff: Mondowney, Machie, Norfolk, Powell

Present Also: Valdora Avery, Janet Batchelder, Margaret Bruni, Ronald Bryant, J.
 Randolph Call, Enid Clark, Ryan Davis, Deborah Dorsey, A. J.
 Funchess, Melvin Henry, Mike McElgunn, Patrice Merritt, Carolyn
 Mosley, Yvette Rice, Alma Simmons, Tiffani Simon, Cully
 Sommers, Jacqueline Williams, Dorothy J. Williams, Talishia
 Williams and others

APPROVAL OF MEETING MINUTES

The minutes of the Regular Meeting of May 21, 2013 were approved with any necessary corrections.

PUBLIC COMMENTS

Valdora Avery – She expressed her concerns regarding her termination from DPL (Bowen Branch) and her request for an investigation to be conducted because she was not informed of why she had been terminated.

She said she had emailed each of the Commissioners a letter relating to this matter. None of the Commissioners had received the letter. Ms. Avery distributed a packet to each Commissioner regarding this matter.

Minutes were approved at the September 17, 2013 Commission Meeting

REPORT OF THE PRESIDENT

President Bellant reported that the Commission is continuing to review the legal issues surrounding the federal investigation.

REPORT OF THE EXECUTIVE DIRECTOR

Workbrain

Mrs. Mondowney reported that on April 22, 2013, in partnership with the City of Detroit, the Library launched Workbrain, a comprehensive time and attendance system. The Workbrain online system has enabled the Library to streamline its payroll process. In accordance with work rules and union contracts, the system has standardized how DPL captures time and attendance. It has also created on-line access to staff's time and attendance and has provided the ability to generate attendance reports.

She took this opportunity to acknowledge and thank everyone involved in this most historic and transformative initiative for the Detroit Public Library. The oversight for the project was successfully guided by Trinee Moore, Director of Human Resources. She recognized and thanked Nicol Paige, Human Resources Specialist who served as Project Leader. Nicol's diligence, skill and fortitude allowed the Library to successfully implement this project. Timothy Turner, UNIX/SY Base Administrator served as the Network and Information Systems expert for the project.

The following staff members also worked on various phases of the implementation:

Janet Batchelder, Librarian, Manager, Children's Services
Di Shonne Bell, Manager, Technical Processing
Sandra Bialic, Librarian III- Technology Learning Center
Ryan Boyd, Bookmobile Driver
J.W. Brown, Customer Support Assistant
Enid Clark, Technical Services Assistant
Glenda Cornelious, Administrative Assistant, Branch Services
Lakia Daniels, Customer Support Assistant
Sianee Hawkins, Customer Support Assistant
Traci Hearn, Information Systems Administrative Support (Help Desk)
De Andre Herron, Customer Support Assistant
Victor Ibegbu, Acting Assistant Director, Information Systems
Todd Kelley, Customer Support Assistant
Romondo Locke, Publications Specialist
Michael McElgunn, Purchasing Manager
Ronald Mc Namara, Librarian II, Redford Branch
Dorothy Manty, Librarian III, Manager, Technology Learning Center

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Daniel May, PC Network Maintenance, Information Systems
Jamal Milliner, Customer Support Assistant
Amanda Moore, Business Analyst
Elizabeth Morris, former Senior Payroll Specialist
Cynthia Mough, Senior Payroll Specialist
LaToya Oliver, Payroll Specialist
Angela Newby Clora, Administrative Assistant
Cledos Powell, Assistant Director, Facilities
Donna Sherrill, Clerk, Administration
Alma Simmons, Special Assistant to the Executive Director
Tiffani Simon, Librarian II, Burton Historical Collection
James Smith, Manager, Circulation (Main)
Richard Sowinski, Finish Carpenter
Steven Teeri, Customer Support Assistant
Virgilio Thomas, Customer Support Assistant
Justin Walker, Customer Support Assistant
Dorothy Jean Williams, Coordinator, Public Services
Seantelle Williams, Customer Support Assistant

Summer Reading

Mrs. Mondowney reported that the Detroit Public Library's summer reading program began on June 17. This year's themes are "Dig into Reading," for children, and "Beneath the Surface," for teens. Students of all ages often experience a decrease in reading skills during the summer months. Summer reading provides an important opportunity to maintain and improve reading skills through reading for pleasure. There will be branch reading clubs that will offer a wide range of activities including book discussions, magic and puppet shows, craft programs and gardening. In addition to reading activities, students from 16 branches will participate in "Park & Read," sponsored by the state of Michigan. This day-outing will take summer readers to one of three state parks: Mayberry, Island Lake or Proud Lake, for fishing, archery, and nature exploration. DPL thanked the Friends Foundation for their support of this program. In addition, on August 12 readers from Bowen, Conely, Children's Library and the HYPE Teen Center, will visit the Edsel Ford House for an "Alice in Wonderland" themed day. This outing is sponsored by the Edsel Ford Foundation.

Knight Arts Challenge Opportunity

Mrs. Mondowney reported that DPL is one of 84 finalists in the Detroit Knight Arts Challenge, a community-wide contest to fund cultural projects that engage and enrich Detroit. The project idea, a "DPL Makermobile" was submitted by Valerie Sobczak, a Clerical Assistant in the HYPE Teen Center. This "Makermobile" would allow DPL to take the Makerspace activities on the road to branches, schools and community centers. Funding decision for the finalists will be made in September.

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Franklin Branch

Mrs. Mondowney reported that Mary Jo Vortkamp, Franklin Branch Manager, will serve on the leadership team of the Osborn Local College Access Network during the 2013-2104 school year. The organization seeks to increase college awareness, admission and completion rates for students at Osborn High School. The Osborn organization is affiliated with the non-profit National College Access Network.

Midwest Collaborative for Library Services -The Digital Library: Now & Future

Mrs. Mondowney reported that on June 5, 2013, the MCLS (Lansing, MI) hosted part six of its series on e-books and libraries entitled "The Digital Library: Now & Future." She was one of five presenters that included keynote speaker, Joseph Janes, University of Washington; Rick Lugg, Sustainable Collection Services, LLC; Greg Pronevitz Massachusetts Library System, Inc.; and H. Frank Cervone, Purdue University Calumet. Her presentation was entitled "The Detroit Public Library According to eBooks: Evolution or Revolution. DPL began offering the option of downloading e-books last July. DPL currently has 800 plus active e-book users, over 1,000 titles with a circulation of more than 6,000 items. The advent of the e-book is evolutionary; however, it will require revolutionary thinking to best manage what many are predicting will eventually become the format of choice for both digital natives and digital immigrants.

Coleman A. Young Mayoral Collection

Mrs. Mondowney reported that progress continues to be made in processing Mayor Young's Collection. She asked everyone to please visit the Library's website for blog postings that describe interesting finds in the papers. An April 18 posting noted the many thank you letters received by Mayor Young. One of the most interesting discoveries is a letter from Baseball Hall of Fame member Al Kaline, thanking the Mayor for issuing a proclamation to commemorate Kaline's 3,000th hit.

Hackley Exhibit

Mrs. Mondowney reported that the E. Azalia Hackley Collection is promoting its 70th anniversary with an exhibit entitled, "The History of Detroit Sound" at the Virgil Carr Center on Thursday, [June 20](#). Materials from previous Hackley exhibits and annual concerts will be included in the exhibit. The exhibit will open at 8 pm at the Carr Center, which is located at 315 Grand River. She invited everyone to attend.

Best of Detroit Recognition

Mrs. Mondowney reported that DPL made the cover of the June, 2013 issue of Hour Magazine that featured the "2013 Best of Detroit Superheroes of the City." The Library was also prominently featured inside the magazine and received a superhero thank you "for providing such a heroic setting" for the photo shoot at the Main Library.

Ulveling Fund

Mrs. Mondowney reported that on June 14, DPL received an annual distribution from the Ralph A. Ulveling Fund in the amount of \$7,537. These funds are currently being used to support Main Library's HYPE Teen Center, in keeping with Mr. Ulveling's directive that the fund support activities for children. Mr. Ulveling was the director of the DPL from 1942-1967.

Prior Years Property Taxes

Mrs. Mondowney reported that on May 24, DPL received a payment from the Wayne County Treasurer for \$472,967 in prior year's delinquent property taxes.

Budget Amendment

Mrs. Mondowney reported that she attended a meeting with the City Council to approve an amendment to DPL's 2013 budget for some revenues and expenses.

Comments

Commissioner Kinloch asked when did the Commission vote to adopt the budget and if it hasn't been approved why wasn't it on the agenda?

Mrs. Mondowney said it had not been approved and it was not on the agenda because it had not been presented to the Committee on Finance.

Commissioner Kinloch asked how much of the total anticipated revenue from this current fiscal year been received?

Ms. Maria Norfolk, Director of Business & Financial Operations, replied DPL has a budget of \$29,000.000 and \$22,000.000 has been received so far. The remaining revenue should be received around the last week in June or the first week in July from Wayne County.

President Bellant took a brief pause in the meeting to distribute a data sheet and disclosure form for each Commissioner to fill out. He said members of the Commission are required by state law to be residents of Detroit and periodically through the audit process it is required that a statement of residency validation be submitted.

President Bellant asked Mrs. Mondowney to summon one of DPL's security officers to verify that the address on each form matches the address printed on each of the Commissioner's driver's license or state identification.

Commissioner Kinloch said this process is highly unusual and he was not showing his driver's license because he was a resident of Detroit.

President Bellant said for the record, all of the Commissioners provided identification verifying their Detroit residency with the exception of Commissioner Kinloch.

Commissioner Kinloch did provide his identification but stated he was not writing down the address on the form.

President Bellant said his form would not be accepted if the address was not written down and an investigation will be conducted.

Commissioner Kinloch did submit a completed form to the secretary before leaving the meeting.

COMMITTEE ON ADMINISTRATION

Authorization to Approve the Human Resources Routine Report

Commissioner Lemmons reported that the Human Resources Department Report provides information regarding personnel actions taken from May 1 – May 31, 2013. These actions have been approved by Administration.

APPOINTMENT (0)

RETIREMENTS (1)

Employee Name	Last Day Worked	Retirement Date
Elizabeth Morris	05/17/2013	6/15/2013

SICK LEAVE PAYOUTS (0)**POTENTIAL RETIREMENTS (2)**

Two employees have requested Letter of Intent to Retire

SEPARATIONS (3)

Karresha Staniel, Clerical Assistant, 5/4/2013

Valdora Avery, Clerical Assistant, 5/13/2013

Antara Afrin, Clerical Assistant, 5/31/2013

EMPLOYEE HEADCOUNT

Headcount – May 2013	Headcount – May 2012
337 Active Employees ¹	343 Employees

COMMISSION ACTION

Commissioner Kinloch made a motion to approve the Human Resources routine report with the exception of the separation of Ms. Valdora Avery and to refer Ms. Avery's concerns to the Committee on Administration.

Discussion

Commissioner Lemmons said the entire "separation" section of the report should be removed and the rest of the report could be voted on.

Commissioner Jackson said it was his understanding that the whole report should be voted up or down. It should not be divided into sections.

President Bellant said the motion failed because of the lack of being seconded.

COMMISSION ACTION CONT'D

Commissioner Hicks made a motion to withhold formal acceptance of the report in its entirety until further investigation is conducted. Commissioner Lemmons supported the motion. Commissioner Jackson opposed the motion. The motion carried.

Authorization to Approve Change of Staff Day in Consideration of Jewish Holiday – September 25, 2013

Commissioner Lemmons reported that at its June 20, 2006 meeting, the Commission approved an annual Staff Day for the later part of September for staff development and training purposes.

Authorization is requested to change the staff day to Thursday, October 3, 2013 in consideration of a Jewish holiday on Wednesday, September 25, 2013.

COMMISSION ACTION

Commissioner Lemmons made a motion to change the staff day to Thursday, October 3, 2013 in consideration of a Jewish holiday on Wednesday, September 25, 2013. Commissioner Allen supported the motion. The motion carried.

Authorization to Approve the 2013/2014 Annual Calendar of Library Closings and Schedule Changes

COMMISSION ACTION

Commissioner Lemmons made a motion to approve the calendar of library closings and schedule changes for 2013/2014. Commissioner Kinloch supported the motion. Commissioner Jackson abstained. The motion carried.

Authorization to Approve the Resolution for the Eastside Tutoring Program

WHEREAS, the Eastside Tutoring Program was initiated by Ms. Ann Sullivan in 1990 to provide homework and tutorial assistance, with an emphasis on reading, for children on Detroit's Eastside; and,

WHEREAS, the program was initially located in the Eastside Emergency Center, and relocated to the Monteith Branch Library in 1994; and

WHEREAS, the volunteers of the Eastside Tutoring Program helped create a safe place that offered children opportunities to learn and grow as students; and

WHEREAS, the Program aligned with the mission of the Detroit Public Library to provide the children of Detroit with needed educational support that enhances their academic and personal growth; and,

WHEREAS, the Eastside Tutoring Program, recently announced its difficult decision to discontinue its program at Monteith because of the declining number of students participating, primarily as a result of the closing and change in schedule of nearby schools; now, therefore, be it

RESOLVED, that the Detroit Library Commission and the staff of the Detroit Public Library, particularly the staff of the Monteith Branch, extend a sincere thank you to the Eastside Tutoring Program for its almost 20 years of dedicated service, and we salute the program's volunteers who were committed to providing children with the support and encouragement needed to become successful students.

Comment

Commissioner Kinloch noted that all of the officer's titles should have been included in the resolution. President Bellant noted this for future resolutions.

COMMISSION ACTION

Commissioner Lemmons made a motion to approve the resolution for the Eastside Tutoring Program. Commissioner Quarterman supported the motion.

Question

Commissioner Jackson asked for an update regarding the six month review of the Executive Director's contract.

Commissioner Lemmons said that the review of the Executive Director's contract was not placed on the June 11, 2013 Committee on Administration agenda and it was an oversight. It will be placed on the agenda for the next COA meeting.

COMMITTEE ON BUILDINGS

Authorization to Approve Resurfacing the Cass Circular Driveway and Replacing the Outer Sidewalk at Main Library

Commissioner Kinloch raised a Point of Order. He asked President Bellant to relinquish chairing the meeting to Vice President Hicks in order to make a motion. President Bellant agreed.

President Bellant reported that the circular driveway and outer sidewalk located on the Cass side of Main Library are in critical need of repair. This has become a safety hazard to Main Library's customers and staff. If these repairs are not made, the Cass entrance to Main Library will have to be closed, thereby disqualifying the building as an ADA accessible facility.

On April 1, 2013, a Request for Proposal (RFP) for these repairs was mailed to sixteen (16) metro Detroit contractors, published in the *Detroit Legal News*, *Michigan Chronicle*, Michigan Minority Business Development Council (MMBDC), Black Chamber of Commerce, Michigan Small Business Bureau, Construction Association of Michigan, and DPL's website.

There was a mandatory walk through on Tuesday, April 23, 2013, and all sealed bids were to be returned to DPL by Thursday, May 23, 2013 no later than 2:30 p.m.

There were six (6) qualified paving/concrete contractors that participated in the mandatory walk through, however there was only one (1) contractor that submitted a bid that complied with DPL's RFP and Addendums #1 & #2.

Facilities reviewed the following bids:

<u>Vendor</u>	<u>Amount</u>
Hutch Paving, Inc.	\$121,700 (Base Bid)
Warren, MI	\$ 1,500 (City Permits if Required)
	\$123,200

Bids were not received from the following vendors:

ABC Paving Co. – Trenton, MI
 Best Asphalt, Inc. – Romulus, MI
 Budget Paving – Brighton, MI
 Cadillac Asphalt, LLC – Wixom, MI
 Federal Paving, Inc. – Auburn Hills, MI
 Four Way Asphalt Paving – Highland Park, MI
 lafrate Construction Co. – Warren, MI
 Jeffrey Co. – Trenton, MI
 Turner Construction Co. – Detroit, MI

Minutes were approved at the September 17, 2013 Commission Meeting

U.S. Construction & Design Services – West Bloomfield, MI
G. Housey Company – Detroit, MI
Femi Talabi & Associates – Detroit, MI
J.O.A. Construction – Detroit, MI
Jomar Building Co. – Detroit, MI
Bowman Associates – Clinton Township, MI

After checking four (4) of Hutch Paving Inc.'s, listed references the Library's Facilities Department is recommending that Hutch Paving, Inc. of Warren, MI be awarded the contract.

Authorization is requested to enter into a contract with Hutch Paving Inc. of Warren, MI to repair the Cass circular drive and outer sidewalk. The amount of the contract is for a base bid of \$121,700 plus \$1,500 for City of Detroit permits, if required. The amount of the contract is not to exceed one hundred twenty three thousand two hundred dollars (\$123,200).

The Facilities Department is also requesting a contingency of 10% (\$12,170) for this project.

COMMISSION ACTION

President Bellant made a motion to approve resurfacing the Cass circular driveway and replacing the outer sidewalk at Main Library. Commissioner Hicks did not allow the motion to be supported stating he was chairing the meeting.

Discussion

Commissioner Hicks said this report has to be approved by two committees, the Committee on Buildings and the Committee on Finance. He saw no reason why the Commission would take action on a report that has not been presented to the Committee on Finance.

Commissioner Hicks said this report was discussed at the June 11, 2013 Committee on Finance meeting, however, the committee did not move this report forward to be presented to the Commission.

Commissioner Kinloch agreed if this report had not been presented to the Committee on Finance, it should not be presented to the Commission.

President Bellant said this report was approved by the Committee on Buildings and the Committee on Finance did not claim any jurisdiction regarding this matter.

Commissioner Hicks stated that this report was not presented to the Committee on Finance. He said the discussion at the meeting was to seek other alternatives regarding the repair of the Cass circular drive.

Minutes were approved at the September 17, 2013 Commission Meeting

COMMISSION ACTION CONT'D

Commissioner Kinloch made a motion to forward the recommendation of the Committee on Buildings for the repair of the Cass circular drive to the Committee on Finance for final disposition and staff is directed to place a warning notice on the damaged area within a reasonable amount of time. Commissioner Quarterman supported the motion.

Discussion Cont'd

Commissioner Jackson said he was concerned about possible frivolous litigations as it relates to the delay of repairing the Cass drive. He suggested some measure of safety such as tape or cones to prevent customers from parking or walking in the damaged areas.

President Bellant said DPL should not present this dangerous sidewalk image to the public. He said he regretted delaying the repair since there was only one bidder.

Commissioner Hicks stated that at the June 11, 2013 Committee on Finance meeting he requested additional information regarding this matter and he had not received it. He said soon as the information is received, a COF meeting will be scheduled and this matter will be addressed.

Commissioner Hicks (the Chair) ruled the directive of the staff to place warning notices is not a compatible item to add to the motion. The staff is present at the meeting and should understand the urgency in the Commissioner opinions.

Commissioner Kinloch said the Commission can instruct the staff to do anything within the operation of the library district. The Commission can instruct the staff to highlight the areas of potential concern.

Commissioner Hicks (the Chair) ruled that this item was not part of the motion.

COMMISSION ACTION CONT'D

Commissioner Hicks restated the motion to send the recommendation of the Committee on Buildings for the repair of the Cass circular drive to the Committee on Finance for final disposition. A roll call vote was taken with following results:

Commissioner Allen	Yes
Commissioner Hicks	Yes
Commissioner Jackson	No
Commissioner Kinloch	No
Commissioner Lemmons	Yes
Commissioner Quarterman	Yes
President Bellant	No

The motion carried.

Minutes were approved at the September 17, 2013 Commission Meeting

Vice President Hicks relinquished the chair back to President Bellant.

COMMITTEE ON FINANCE

Authorization to Purchase the Requisitions and Purchase Order Module from Civic Systems.

Commissioner Hicks asked the staff for a brief summary of the request.

Mr. McElgunn said that the civic system is the purchasing module that is utilized by DPL. The purchase of the requisitions and purchase order module would give the purchasing department a direct link from the branch agency to develop a requisition electronically opposed to a paper copy. It would also allow the organization to review the overall procedure of processing requisitions.

COMMISSION ACTION

Commissioner Hicks made a motion to purchase the Requisition and Purchase Order Module from Civic Systems for a sum of fifty thousand dollars (\$50,000.00). The software support for this part of the system would have an annual a cost of two thousand nine hundred dollars (\$2,900.00). Commissioner Lemmons supported the motion. The motion carried.

Authorization to Approve the Routine Report on Finance

Commissioner Hicks reported that the following accounts have been examined and found correct by the staff of Business and Financial Operations and ratification of payment is recommended.

<u>Summary of Expenditures</u>		
<u>PUBLIC FUNDS</u>		
1. Total Payroll		\$1,001,208.34
2. Total for Vouchers – processed on DRMS	Vouchers 809 – 894	\$477,364.46
3. Public Funds/Comerica Checking	Checks 1149 – 1151	\$54,183.40
4. FY 12 Unfunded Actuarial Accrued Liability (UAAL) (monthly payments)		\$249,051.14
5. FY 11 Unfunded Actuarial Accrued Liability (UAAL) (one- time payment processed in April)		\$0.00
6. Debt Service Payments – Pension Obligation Certificate (Quarterly Payments)		\$0.00
7. FY 13 Benefits Plan [May & June bill \$863,408.58 processed in June 2013]		\$0.00
8. FY 13 General Retirement System [April & May bill \$599,014.89 processed in June 2013]		<u>\$0.00</u>
GRAND TOTAL		<u>\$1,781,807.34</u>

Minutes were approved at the September 17, 2013 Commission Meeting

COMMISSION ACTION

Commissioner Hicks made a motion to approve the public funds section of the finance report. Commissioner Quarterman supported the motion. Commissioner Jackson abstained. The motion carried.

<u>Summary of Expenditures</u>		
<u>RESTRICTED/DESIGNATED FUNDS</u>		
Branch & Main	Checks 2426-2483	\$61,882.48
Knight Foundation	Check 1425	\$15,309.56
O'Brien Checking	Checks 4315 – 4320	\$9,012.55
Programs & Gifts	Checks 1738 - 1744	<u>\$3,939.98</u>
GRAND TOTAL		<u>\$90,144.57</u>

COMMISSION ACTION

Commissioner Hicks made a motion to approve the restricted/designated funds section of the finance report. Commissioner Lemmons supported the motion. Commissioner Jackson abstained. The motion carried.

<u>Summary of Credit Card Expenditures</u>	
Executive Director	\$305.64
Executive Director's Office – used for general office purpose	\$66.00
Deputy Director	\$0.00
Human Resources Department	\$130.39
Marketing Department	\$2,139.90
Technical Services	\$10,511.09
Facilities Department	\$868.16
Credit Card Bank Charges	<u>\$0.00</u>
GRAND TOTAL	<u>\$14,021.18</u>

COMMISSION ACTION

Commissioner Hicks made a motion to approve the credit card expenditures section of the finance report. Commissioner Lemmons supported the motion. Commissioner Jackson abstained. The motion carried.

COMMENTS

Commissioner Hicks asked the staff when the additional information that was requested for the Cass circular drive repair would be available for the Committee on Finance to review.

Mr. Cledos Powell, Facilities Director, replied that he had gathered the information that was requested and had attached it to the original documentation that was distributed at today's Commission meeting. He said he was instructed at the June 11, 2013 Committee on Finance meeting to provide additional information to be presented at the June 18, 2013 Commission meeting which he did.

Commissioner Hicks thanked Mr. Powell for gathering the information and providing it to the Commissioners in a timely manner. He said if he had received the information earlier, he would have notified the Committee on Finance members to convene prior to the Commission meeting to review the documents. However, he said because of the Open Meetings Act, the committee would not have been able to meet.

OLB BUSINESS

Commissioner Jackson asked for an update on tax captures.

Mrs. Mondowney said that she has had conversations with the state librarian and directors from across the state regarding collectively how to get an amendment to tax captures which is a state law that needs to be changed. To date, they have not been successful, however, with the concerns about the DIA and the Detroit Zoo related to tax captures, it has put DPL front and center to be considered for some type of relief from tax captures. Currently, DPL is not on a path to have that happen soon.

Commissioner Jackson asked for an update on the internal FBI investigation.

President Bellant said it is still an on-going process and progress is being made.

NEW BUSINESS

Friends Foundation Update

Ms. Patrice Merritt, Friends Foundation Executive Director, reported the following:

Redford Branch received a grant in the amount of \$10,000 for its teen summer reading program from the Michigan Prevention Network. She acknowledged the efforts of Conja Wright at the branch for her excellent work in community outreach and collaboration.

Dollar General Foundation gave the Friends Foundation \$1,500 for the purchase of material for the Read to Me Program. It is part of the Summer Reading Program where older siblings are encouraged to share a book and read to their young brothers and sisters.

On Monday, June 17, 2013, the Friends held its 70th Annual Meeting highlighted with a performance by the DPL Choral Group.

On Tuesday, June 18, 2013, 50 docents from the DIA were guests of the Library. Mark Bowden, Coordinator of the Special Collections, did a magnificent job sharing with the group select antiquities and materials from the Special Collections. The visit concluded with a brief tour of the Main Library. This event was held as the Friends prepare to offer Main Library tours beginning this fall.

Over 13,000 record albums have been collected and placed in a holding area. The record sale will be held on Saturday, August 3 on the mezzanine of the Main Library. A preview day for staff and donors will be held on Friday, July 26. Proceeds will benefit the 70th E. Azalia Hackley Concert.

Ms. Merritt publically acknowledged and thanked the DPL Staff Association for naming the Hackley Concert as the beneficiary of the recent "5 for 5" jeans wearing program. She had not yet received a tally as to how much was raised but stated how much The Friends of Hackley appreciate the support.

On Monday, June 17, 2013, Ms. Merritt did a pre-recorded radio interview on WJR with Brian Glowiak of the Chrysler Foundation on the John Owens show. They spoke about the DPL partnership with Forgotten Harvest which is funded by Chrysler. The program will air at 8 p.m. on Monday evening.

The Friends Foundation has confirmed that once again the children of Detroit will be participants in the Literary Festival held at the Eleanor and Edsel Ford house. Five busloads of DPL children and their chaperones will participate in this family festival this August. They will tour the house, the grounds, and enjoy an up close view of Lake St. Claire. This year's literary theme is Alice in Wonderland. The Friends is providing transportation as well as purchasing books in order to ensure that each child leaves with a literary tome.

The Parkman Branch Friends Foundation hosted a Detroit Future City event at the branch along with its partners Focus Hope and the Oakland Boulevard Home Owners Association. Ms. Merritt thanked Commissioner Quarterman for attending.

Ms. Merritt said that books were donated to the Highland Park community by the Friends Foundation.

The meeting was adjourned at 7:44 p.m.

