

DETROIT LIBRARY COMMISSION

REGULAR MEETING

May 19, 2009—1:30 p.m.

AGENDA

- I. Approval of the Minutes of the Regular Meeting of March 17, 2009 and April 21, 2009 -- *Action Items*
- II. Public Comments
- III. Report of the Director
- IV. Report of the President
Committee on Books and Literacy Membership
- V. Presentations
TIP Database and Subscriptions by Ann Matteson
Census 2010 by Brian White
- VI. Committee on Administration – *Action Items*
Routine Report on Human Resources
Chief Administrative and Technology Officer's Contract Renewal
Travel Policy for Commissioners (*Tabled from April 21st Meeting*)
- VII. Committee on Buildings – *Action Items*
Landscape Service for all Library Locations
Construction of ADA Ramps/Restroom Renovations and Space
Preparation for Temporary Relocation of Children's Library
Hamilton Anderson Contract Extension to Manage Roof Project
- VIII. Presentation
The Remington Group by Peter Remington
- IX. Committee on Finance – *Action Items*
Fund Advance Agreement for Detroit Library Foundation
(*Tabled from April 21st Meeting*)
Routine Report of Committee on Finance
Branch Security Contract
- X. Literacy Committee – *Action Items*
Resolution to Create a Detroit Literacy Council
Approval of Literacy Agenda for 2009
- XI. Adjournment

DETROIT LIBRARY COMMISSION PROCEEDINGS

Regular Meeting
May 19, 2009

President Hill called the Regular Meeting of the Detroit Library Commission to order at 1:50 p.m.

Present: President Hill, Commissioners Bellant, Keith, Kinloch, and Washington

Commissioner Thomas joined the meeting at 2:10 p.m.

Otis Mathis, Liaison to Detroit Board of Education President

Administrative staff: Skowronski, Cromer, Machie, Moore, and Norfolk

Present also: Margaret Bruni, Randy Call, Atiim Funchess, Todd Kelly, President AFSCME 1259, Paul Lee, Patrice Merritt, Uzo Onyemaechi, Rosemary Patterson, Peter Remington, Cledos Powell, Michael Wells, President UAW Local 2200, and Conrad Welsing, Brian White, Oneka Wilson, and others

The minutes of the Regular Meeting of March 17, 2009 and April 21, 2009 were adopted as recorded with necessary corrections to be made.

REPORT OF DIRECTOR

MLA Professional Award Received by DPL Librarian

Ms. Skowronski reported that Ms. Oneka Wilson, Librarian III Specialist in the HYPE Center, was awarded the *Loleta D. Fyan Award*. This award is given to a librarian who has transformed a routine task or untried idea into an imaginative, creative service and who has offered his or her institution and community something which it did not have before. Ms. Skowronski offered her congratulations and introduced Oneka Wilson to the Commission.

Comments

President Hill mentioned she had recently brought a group of middle school kids to the Hype Center and it was wonderful.

Ms. Wilson said the teen center was in the works when she had submitted a letter about being a teen librarian. Ms. Skowronski, Ms. Machie, Mr. Call and Mr. Onyemaechi were key parts of her fit with the teen center. Ms. Wilson said she

is still learning and having a good time with the kids. The teens have grown and she has grown as well; she is very glad to be a part of the teen center.

Commission Action

Commissioner Washington made a motion to change the venue of the commission meetings to either the teen center or branches. Commissioner Bellant seconded; the motion carried.

President Hill asked about the status of the anti-drug video to be taped in the Hype Center. Ms. Skowronski reported that it was already set up with Ms. Wilson.

HAL (History Arts & Libraries)

Ms. Skowronski reported that the Library of Michigan (LOM) and HAL have yet to find a permanent home. The Governor did not state explicitly where they would end up in her recent Executive Order, but did recommend a 10% cut to the LOM and State Aid to libraries.

Summer Reading Funding 2009

Ms. Skowronski noted that a check for \$17,000 was received from the Friends of the Detroit Public Library for use in the Summer Reading Program for 2009. The dollars were raised through the used book sales with support from their volunteers.

Statistical Data for Libraries

Ms. Skowronski reported that in 2007/2008, the chart below reveals how DPL fits into the data scheme by comparing library usage in all Michigan Libraries with DPL. The statistics were published in the *Data Digest 2008* and were obtained from the *2007/8 Public Library Annual Report*.

STATISTICAL DATA FOR LIBRARY USERS ON A TYPICAL DAY

2007/2008	ALL MICHIGAN LIBRARIES	DETROIT PUBLIC LIBRARY	% TOTAL
People Served	138,069	15,467	11%
Books Circulated	205,179	6,191	3%
Reference Transactions	23,514	2,408	10%
Internet Users	38,546	1,578	4%

Upcoming Concerts

- The Comerica Java and Jazz 2009 series presents Marvin Jones tonight at 6:00 p.m. This is classic yet contemporary jazz with vocals from Marvin Jones.
- Deborah Kay will sing and play the piano tomorrow, May 20th at the noontime concerts series at Skillman Branch. Her heart-felt tunes reflect love lost and found.

UCCA Midsummer Nights In Motown

Ms. Skowronski reported that a new series of summertime public performances will be held every Thursday, Friday, and Saturday evenings in June. This special series will provide outstanding arts and cultural programming for the metropolitan Detroit community, in lieu of the Detroit Festival of the Arts. The series begins on June 4th. For a complete schedule, go to www.detroitmidtown.com.

PRESENTATION

Mr. Brian H. White is a Partnership Specialist with the U.S. Census Bureau. Mr. White expressed the importance of obtaining an accurate count for the 2010 census. \$300 billion dollars in federal funds will be distributed over the next 10 years to state and local governments each year based on these figures. Mr. White welcomed the opportunity to work with DPL to get this message out to the public.

Commission Action

Commissioner Bellant moved to have a census day activity with the census bureau staff, Director, and DPL staff. Commissioner Kinloch seconded; the motion carried.

PUBLIC COMMENTS OR REMARKS

Mr. Paul Lee, Director of Best Efforts, Inc. praised DPL for having had one of the richest vertical files in any library. Unfortunately and most sadly, the files had been purged; therefore, he requested that an investigation be done to uncover the reason for the destruction of these vertical files.

Ms. Machie said he had a lot of serious information and she would respond to him.

Commission Action

Commissioner Kinloch moved to have staff investigate and report back to Commission on the destruction of the vertical files in question and the policy on destruction of materials. Also provide the status and location of materials owned by DPL and any department files that once existed. Commissioner Bellant seconded; the motion carried.

REPORT OF COMMITTEES

COMMITTEE ON ADMINISTRATION

PROMOTIONS

Kalana Cooper was promoted to Customer Support Assistant effective April 14, 2009 at \$31,703.

Carol Hale was promoted to Assistant Manager-Skillman effective April 27, 2009 at \$47,350.00.

Ruth Biersdorf was promoted to Manager-Hubbard effective May 11, 2009 at \$53,760.00.

Commission Action

On motion of Commissioner Keith, seconded by Kinloch, these personnel actions were supported and unanimously adopted.

Authorization to Renew the Chief Administrative and Technology Officer's Contract

Commissioner Keith reported that the Chief Administrative and Technology Officer's contract was approved on September 19, 2006 for three years. The Committee on Administration met to review the Chief Administrative and Technology Officer's contract and had recommended a renewal for three years. A goals-based biannual evaluation was built into the terms of the contract.

Commission Action

On motion of Commissioner Keith, seconded by Commissioner Bellant, the renewal of the Chief Administrative and Technology Officer's contract for three years effective through September 19, 2012 was supported and unanimously adopted.

Approval of Revised Travel Policy for Detroit Library Commissioners

Commissioner Keith reported that the Travel Policy needed changes to clarify procedures. These changes included budgeting a maximum reimbursement amount of \$5,000 per fiscal year per Commissioner. Commissioners would be required to give advance notice to the Commission regarding scheduled travel/conferences to attend which must be in the best interest of the Library. Travel arrangements are consistent with DPL Employee's Travel Policy and Procedures.

COMMISSION – TRAVEL POLICY

The Detroit Public Library will support travel for members of its Board of Commissioners when travel is directly related to the services they provide to DPL

and sufficient funds are available. The Library Director will budget to provide travel and attendance at meetings, conferences, seminars, workshops and other library-related events including but not limited to the:

- American Library Association Mid-winter and/or Annual Conference
- Public Library Association
- Michigan Library Association
- Black Caucus of the American Library Association

Each Commissioner must give advance notice to the Commission of scheduled travel. Care will be given to ensure that all Commissioners have an opportunity to participate in library-related events.

Travelers are expected to:

- Schedule all travel with the purpose of supporting the goals of DPL.
- Check for accuracy of bills and other travel documents before accepting or paying them.
- Report all expenses and advances accurately with the required documentation within ten days of return from travel.
- Inform Commission of Travel Plans.

The traveler may request a specific method of transportation. However, all travel must be by the most direct route except where savings may be achieved through an indirect route.

Commissioners must make their own travel arrangements consistent with DPL Employee's Travel Policy and Procedures and allocations for cash advance, per diem, and ground transportation.

Travel Reimbursements

When cash advances are not provided, DPL will reimburse Commissioners for reasonable business travel expenses incurred while they are representing DPL, away from the metropolitan Detroit area.

The actual cost of travel, meals at the per diem rate, lodging and other expenses directly related to accomplishing business travel objectives will be reimbursed by DPL.

To obtain reimbursement, the traveler must submit proof of payment. Proof of payment constitutes an original or legible copy of a dated receipt from the institution or service provider. Expenses will be limited to reasonable amounts.

Expenses that generally will be reimbursed include the following:

- The federal per diem amount for the destination city will be provided. (Meals included in registration fees are not reimbursable.)
- Air, train or bus fare for travel in coach or economy class or the lowest available fare. (Travel reservations should be made as far in advance as possible to take advantage of any advance purchase discount.)
- Car rental fees only for compact or economy cars when other public transportation is neither convenient nor available. Upgrades from compact or economy cars are at the traveler's expense. Toll charges, parking, etc. are reimbursable expenses. Fares for shuttle or airport bus service, where available, and costs of public transportation for other ground travel. Travelers are expected to seek the most economical mode of transportation.
- Mileage costs for use of personal cars. Reimbursement for private automobile travel will be at the standard mileage reimbursement rate for DPL. It is advisable that travelers who use their personal cars on DPL business purchase adequate insurance. DPL does not assume liability for physical damage to a traveler's vehicle or for bodily injury or property damage while it is being used for DPL business.
- Costs of standard accommodations at the single room rate. Certain states grant tax exemptions for employees or representatives of governmental entities and hotels often offer government rates. Travelers are expected to take advantage of these discounts. Lodging expenses are based on prevailing rates.
- Charges for telephone calls, fax, Internet access and similar services as required for business purposes.
- Each Detroit Library Commissioner is entitled to seek reimbursement for up to \$5,000 in travel expenses per fiscal year. The Library Director will budget for adequate travel funds annually in the Library's General Fund.
- Commissioners will return reimbursement amounts or cash advances received in excess of substantiated expenses within a reasonable period of time.

Travelers who are involved in an accident while traveling on business must promptly report the incident to the Library Director.

Meetings, Conference, Seminars, Workshops and other Library-related Events

Costs for all registration, enrollment or other entry fees may be prepaid by submitting the completed travel request form to the Library Director for review.

Descriptive literature and registration material on the seminar, conference, etc. must be attached. The Director will determine the availability of funds.

If registration fees are required in advance, the travel request must be forwarded to the Director’s Office at least forty-five (45) business days in advance of the date the check is needed.

Emergency Travel

The Director must be notified of emergency travel itinerary changes.

The attached travel form will be completed for all travel requests in advance and reconciled within two weeks of travel.

Reports

Commissioners will report on their travel at the following Detroit Library Commission Meeting.

Commission Action

Commissioner Keith moved to approve the revised Travel Policy for Detroit Library Commissioners; Commissioner Bellant seconded. The motion carried.

COMMITTEE ON BUILDINGS

Authorization to Contract for Lawn and Soil Maintenance Services at all Library Locations

Commissioner Thomas reported that a Request for Proposals for Lawn and Soil Maintenance services at all library locations, for the 2009 season was publicly advertised and posted on the library’s website. Seventeen bid packets were also mailed to local lawn service vendors.

Lawn and soil maintenance services requested by DPL include: time-release fertilizer applications (4 @ main and 3 per Branch); tree treatments, aeration and treatments for insecticides.

The following five vendors responded with bids:

Nutri-Turf	Warren, MI	\$4,794.00
United Landscape	Washington, MI	\$5,510.00
American Lawn & Tree	Troy, MI	\$7,645.85
D & B Landscaping	Detroit, MI	\$9,414.00
Metro City Services	Grosse Pt. Wds, MI	\$9,715.00

Commission Action

Commissioner Thomas moved to approve contracting with Nutri-Turf, the lowest bidder, for landscaping and soil maintenance at all DPL locations, at a cost not to exceed \$4,794.00. Authorization was also requested to renew the contract for two additional years if services continued to be satisfactory. Commissioner Kinloch seconded; the motion carried.

Authorization to Contract for ADA Renovations and Space Preparation for the Relocation of the Children’s Library at Main

Commissioner Thomas reported that the Children’s Library would temporarily relocate to the old Map Room, to make room for the construction of a new Children’s Library at Main. The old Map Room is not accessible for customers in wheelchairs or parents with baby strollers. ADA renovations and compliance is included in the library’s 2008-09 capital improvement plans.

The architects for the Children’s Library project, Hamilton Anderson Associates, assisted DPL in developing project plans for the construction of ADA ramps to connect the Woodward and Cass entrances of the Main Library, ADA renovations to the first floor bathrooms, and space preparation for the temporary relocation of the Children’s Library.

A request for proposals was publicly advertised, posted on DPL’s website and mailed to local construction vendors. A mandatory pre-bid walk-through was required to bid. The following vendors responded with bids and no bids:

<u>Vendor</u>	<u>Amount</u>
The Monahan Company Eastpointe, MI	\$338,000.00
KEO and Associates Detroit, MI	\$339,000.00
Area Construction Southfield, MI	\$343,800.00
Holly Construction Troy, MI	\$388,753.29
Jenkins Construction Detroit, MI	No Bid
Braun Construction Farmington, MI	No Bid
L.S. Brinker	

Detroit, MI	No Bid
White Construction Detroit, MI	No Bid
O'Brien Company Detroit, MI	No Bid

The difference between the two lowest bids was only \$1,000 and the lowest bidder, The Monahan Company already has a contract with the Detroit Library Commission, for construction management of the children's library. The second lowest bidder was an established Detroit based construction company.

Commission Action

Commissioner Thomas moved to approve contracting with the second lowest bidder, KEO and Associates, for ADA and Space Renovations at the Main Library, at a cost of \$339,000.00. Authorization was also requested to approve a 15% project contingency of \$50,850.00, for a total project cost not to exceed \$389,850.00. Commissioner Kinloch seconded; the motion carried.

Authorization to Extend the Contract for the Architectural and Engineering Design Services for the Installation of a new Roof on the Main Library's East Wing

Commissioner Thomas reported that a contract for architectural and engineering design services for Main Library's East Wing roof was awarded to Hamilton Anderson Associates in November 2007. Initial evaluation on the project scope was completed and the findings and budget has been presented to the Commission's Buildings Committee.

The scope of work for the roof renovation and replacement include:

- Detailed restoration of terra cotta figurines and roof edge details
- Integration of energy conservation technology as a green type roof
- Integration of gutter and adjacent roof surfaces and fall protection
- Repair and replacement of brick masonry, windows and ladders

A two-year phased approach is recommended at a budget of \$5 million. Architectural and engineering fees are included in this budget at 5% or \$250,000. The approval granted to Hamilton Anderson in November 2007 was \$86,830.00.

Commission Action

Commissioner Thomas moved to approve extending the Commission approval of November 2007, for Hamilton Anderson to manage the architectural and engineering design of the Main Library's East Wing roof renovation and replacement, at 5% of project cost, not to exceed \$250,000. This cost was inclusive of the \$86,830.00 already paid towards the roof project. The extended authorization was for \$163,170.00. Commissioner Bellant seconded.

Commissioner Washington abstained. The motion carried with five yes votes and one abstention.

PRESENTATION

Peter Remington, The Remington Group, said he had previously met with the Committee on Finance and wanted to provide the Commission with the same information. Mr. Remington mentioned that Russ Hodge, a top library fund raiser in the country, was part of his team. Mr. Remington acknowledged that Detroit Public Library was considered a gem throughout the country. The strategic plan revealed the need for a campaign to fund capital improvements. \$150 million was needed for all improvements. \$20 million would come from the Library’s Capital Improvement Fund; \$10 million from campaign. He explained where the money could be found: 50% from foundations, 15% from corporations and the remainder from individuals. Mr. Remington handed out several documents and a chart to further describe the process.

The campaign would run for three years with 40-60% of the money coming in the silent phase and then the public phase would follow. Mr. Cromer said the interest earned on the \$20 million would be spent first on various projects while the foundation raises money. Mr. Remington’s goal was to get \$10 million within two years or less.

Approval of the Fund Advance Agreement for the Detroit Library Foundation

Commissioner Washington reported that the Detroit Library Commission had approved the creation of the Detroit Library Foundation on June 3, 2008 for the primary purpose of raising funds for Detroit Public Library’s Capital Improvements Projects. At the April 21, 2009 meeting, a \$200,000 fund advance was requested; \$90,000 was approved to pay existing invoices. The fund advance request was referred back to the Committee on Finance for further review.

The remaining advance of \$110,000 was still needed to encompass necessary expenditures for supplies and services. Detailed records would be kept of all activities and payments. The Foundation shall repay the Fund Advance from its unrestricted fundraising proceeds.

\$200,000.00	=	<i>Fund Advance Agreement Amount</i>
<u>\$ 90,000.00</u>	=	<i>Approved at April 21, 2009 DLC Meeting</i>
\$110,000.00	=	<i>Balance Remaining for Approval</i>

Commission Action

Commissioner Washington moved to approve the *Fund Advance Agreement*. Commissioner Kinloch seconded; the motion carried.

Authorization to Negotiate and award a Contract to Pyratech Security Systems to Provide Security Service at Detroit Public Library Branches

Commissioner Washington reported that a Library Security Audit completed in November 2007, revealed multiple problems with the contract security service at DPL branches. Efforts to address the issues raised in the audit with the contract security service provider, Securitas, did not yield desired results.

A request for proposals to provide security services at branches was publicly advertised and mailed to local security vendors. 27 vendors responded to our RFP. After careful review of the bid responses, seven vendors were invited for an interview with library staff and an independent security service expert. Each vendor was asked to attend the interview with a team comprising of a security officer, a trainer, account and management representatives. The bid and interview results are as follows:

<u>Company</u>	<u>Location</u>	<u>Bid</u>	<u>Interview Score</u>
Pyratech Security Systems	Detroit, MI	\$698, 449.60	201
Guardian Guard	Southfield, MI	\$693, 680.00	170
LaGarda Security	Burton, MI	\$522,412.80	162
Napolean Security Services	Harper Woods, MI	\$587,650.00	145
Worldwide - J.G	Detroit, MI	\$616,032.00	143
Allied Barton Security Services	Southfield, MI	\$636,272.00	141
Axiom Protection Group	Romulus, MI	\$537,243.00	116

Pyratech Security Systems was most distinctive among the seven vendors interviewed. Although their bid price is the highest, we are confident that the company would provide the level of professionalism we expect for security services at the branches. Pyratech is certified through ASIS (American Society for Industrial Security), CPP (Certified Protection Professional) and CHS (Certification in Homeland Security). Their bid price is also consistent with the library’s current budget and payouts for security services at the branches. With the current branch security service vendor, the library paid \$762,843.00 in 2008.

Commission Action

Commissioner Washington moved to approve the negotiation and award of a contract to Pyratech Security Systems, to provide security services at all Detroit Public Library Branches, at an annual cost of \$698,449.60. Authorization was also requested to approve a \$51,550.40 contingency to accommodate additional

service requests as needed, The total request for branch security services will not exceed \$750,000.00. Detroit Public Library attorneys will review contract documents before a contract is initiated. Commissioner Kinloch seconded.

Discussion

Commissioner Bellant asked if he was correct in his understanding that this vendor was certified. Ms. Machie said that Pyratech stood out. Mr. Powell had called the contractors to find out how they fit and Pyratech truly knew what they were talking about and had visited every branch.

Commissioner Kinloch requested an investigation be done regarding the possibility of having an independent law enforcement agency within DPL. Commissioner Bellant said a cost benefit analysis would need to be done. Ms. Machie explained using a vendor would be 60% of what it would cost to have DPL staff as security. Mr. Cromer said benefit, insurance, etc. would be added costs. Commissioner Thomas said training and retraining every year would also cost.

The motion carried.

COMMITTEE ON FINANCE

The following accounts have been examined and found correct by the staff of Financial and Business Operations and ratification of payment is recommended.

Summary of Expenditures	
Burton Endowment Fund	\$3,697.87
Total vouchers 2000-2199	\$745,190.54
Total payroll & benefits	\$2,166,133.01
Grand Total	\$2,915,021.42

Maria Norfolk, Associate Director
Financial and Business Operations

Payment approved by the Committee on Finance.

REPORT OF PRESIDENT

President Hill reported that the Literacy Committee would be renamed and the Committee on Books would be abolished. A new committee would be formed titled the Committee on Books and Literacy. The committee members would be Commissioners Kinloch, Chair, Bellant, Washington, and Keith.

Commission Actions

Commission Kinloch moved to approve the new committee and members as stated by the President.

Commissioner Kinloch withdrew the previous motion after a brief discussion.

Commissioner Kinloch moved the Books Committee be renamed the Books and Literacy Committee and the Ad Hoc Literacy committee be abolished and members remain the same. Commissioner Bellant seconded. The motion carried.

COMMITTEE ON LITERACY

Approval of Resolution to Create a Detroit Literacy Council

Commissioner Kinloch reported that the Detroit Public Library desires to aggressively explore and integrate partnerships and strategies for addressing Detroit's literacy needs. To this end, the Committee on Literacy worked with staff to develop the attached resolution to create the Detroit Literacy Council, for the purpose of assembling partnerships and collaborations, to assist the library in achieving its strategic literacy directions.

Resolution to Establish a Detroit Literacy Council

Whereas, many Detroiters face literacy challenges that limit their ability to lead economically and socially secure lives; and,

Whereas, the City of Detroit is strengthened when every resident is able to successfully complete an employment application; to read and understand directions for personal medications; to assist a child with a homework assignment; or to fully participate in the electoral process, and,

Whereas, Detroit Public Library's strategic literacy goals state that the library will aggressively pursue literacy partnerships that align with the library's vision, mission and strategic directions; and,

Whereas, the Library seeks to position and market itself as the community's resource and primary partner for addressing literacy needs; and,

Whereas, the Library has a long tradition of responding to community needs as a center for literacy, and lifelong learning; and,

Whereas, the Library seeks to initiate an ongoing conversation with community leaders and organizations for the purpose of identifying and providing greater opportunities for increased literacy enhancement, now,

Be it therefore, resolved:

That the Detroit Library Commission establish the "Detroit Literacy Council" as an advisory board, which will consist of 15 members, representing literacy organizations, community and business leaders, who will meet quarterly or as needed, for the purpose of advising the Detroit Public Library on literacy issues and on programs and services that support and provide literacy development opportunities for Detroit residents.

That the Chairperson for the Detroit Literacy Council shall be appointed annually by the Detroit Library Commission.

That the members of the Detroit Literacy Council serve a staggered three-year term and that the Commission's Committee on Literacy serve as ex-officio on the Detroit Literacy Council.

That the Detroit Literacy Council follow the "Roberts Rules of Order" to guide its proceedings.

Commission Action

Commissioner Kinloch moved to approve the Resolution to create a Detroit Literacy Council. Staff is hereby directed to work with the Committee on Literacy, to execute the spirit of the resolution. Commissioner Bellant seconded; the motion carried.

Comments

President Hill noted that the current literacy collaborations and partnerships would be part of this Detroit Literacy Council.

Approval of a Literacy Agenda for 2009

Commissioner Kinloch reported that the Detroit Public Library desires to be established as a leader in addressing Detroit's literacy needs. The Committee on Literacy worked with staff to develop the attached Literacy Agenda, to assist the library in achieving its strategic literacy directions.

LITERACY AGENDA FOR 2009

1. DPL will host Focus Groups by June 30, 2009, to determine who in the community provides literacy services and how DPL could best assist them
2. DPL will initiate a one-year pilot program with Detroit Churches to introduce and sustain adult literacy programs within the churches

3. DPL will develop a brochure that defines and promotes its literacy programs and services
4. DPL will produce an annual Voter Literacy program, "Check Out the Vote," to inform citizens about political candidates and ballot initiatives.
5. DPL will produce a Literacy Awareness Month (August – September), to include the following key events:
 - a. "Leadership Summit on Literacy"
 - b. Walk for Literacy on Detroit's Riverfront
 - c. Detroit Literacy Celebration (inclusive of awards for Literacy Champions and new readers)
6. Research – DPL will initiate research to update the --% that defines Detroit's state of literacy / illiteracy.
7. DPL will present an annual "Detroit's Literacy Report" to the community, documenting the state of literacy in Detroit and what the library is doing to impact the problem.

Commission Action

Commissioner Kinloch moved to approve the Proposed Literacy Agenda for 2009. Commissioner Bellant seconded.

Discussion

Commissioner Thomas asked what were the necessary resources—is it staff or dollars. Commissioner Kinloch said it was a broad statement for administering programs. Commissioner Thomas said that resource is already there--downstairs in the Literacy and Technology Lab and he was trying to understand the rationale. Commissioner Kinloch explained it was a more focused agenda for highlighting what we stand for and what we want to accomplish.

Commission Action Continued

The motion carried to approved the Proposed Literacy Agenda for 2009.

There being no further business to come before the meeting, on motion made, seconded and carried, the meeting was adjourned at 4:10 p.m.