



## Obituary/Death Notice Search Request Form

Name: \_\_\_\_\_

Organization/Business: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_

### Fees

- ❖ \$15.00 per name submitted **with** an exact death date
- ❖ \$25.00 per hour per name submitted **without** an exact death date. **There is a minimum prepayment of \$25.00 per search.**

Prepayment in U.S. funds is required. Please make checks or money orders payable to the Detroit Library Commission.

### Credit Card Orders

Visa  MasterCard  Discover

Cardholder name: \_\_\_\_\_

Card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Security code (*required*): \_\_\_\_\_

Cardholder signature: \_\_\_\_\_

For obituary/death notice searches submitted with an exact death date, Library staff will search the Detroit News, the Detroit Free Press and the Detroit Times (the Detroit Times ceased publication in 1960) for five days following the death date.

For obituary/death notice searches submitted without an exact death date, Library staff will search Detroit newspaper indexes (1976 to present), the Detroit Death Index (includes death records in Detroit from 1920 - present) and the Michigan and Detroit Biography Index (1701-1995, not comprehensive). Staff will also search the obituary and death notice sections of the online editions of Detroit News and Detroit Free Press.

**The Detroit Public Library cannot guarantee that an obituary or death notice will be located. Please allow 30 days for search results.**

For questions regarding a search request, please telephone the Popular Library at (313) 481-1369/1370 or email [pl@detroitpubliclibrary.org](mailto:pl@detroitpubliclibrary.org)



**Search Requests WITH Confirmed Death Date**  
❖ \$15.00 per name

<i>Name of Deceased</i>	<i>Death Date</i>	<i>Amount</i>
	<i>Total</i>	

**Search Requests WITHOUT Confirmed Death Date**  
❖ \$25.00 per hour per name

<i>Name of Deceased</i>	<i>Approximate Death Date</i>	<i>Amount</i>
	<i>Total</i>	

**Mail this form to :**

Detroit Public Library  
5201 Woodward Ave.  
Detroit, MI 48202  
Attention: Popular Library Dept.