

**Statement of No Proposal**

Note: if you do not intend to submit a proposal on this commodity or service, please return this form immediately.

The Purchasing Department of the Detroit Public Library wishes to keep its vendors' list file up-to-date. If, for any reason, you cannot supply the commodity/service noted on the attached solicitation; this form must be completed and returned to: Purchasing Department at 5201 Woodward Avenue, Detroit, Michigan, 48202, to remain on the particular vendor list for future projects of this type.

If you do not respond to this inquiry by the due date and time of this solicitation, we will assume that you can no longer supply this commodity/service and your name will be removed from this vendors' list.

**PLEASE COMPLETE AND RETURN**

We the undersigned have declined to submit on this proposal for the following reasons:

- Specifications to "tight" i.e. geared toward one brand or service (explain below).
- Specifications are unclear (explain below).
- We are unable to meet specifications.
- Our schedule would not permit us to perform
- Insufficient time to respond to RFP/IFB.
- We were unable to meet bond requirements.
- We were unable to meet insurance requirements.
- We are not able to offer this product or service.
- Please remove us from your vendor list (explain why below).
- Other (specify below).

Remarks:

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Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Firm: \_\_\_\_\_

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Date: \_\_\_\_\_

